

### Cemetery Board Meeting-December 13, 2023

Meeting called to order at 2:00 p.m. Board members Dan Marshall, Don Lindeman, Albert Perren and Mayor Lindeman and Administrator Ferencz were present. Board member Cathy Kiel was absent.

It was discussed to tear down existing, abandoned mausoleum at cemetery. Mausoleum was abandoned in 1960. Ten years ago it was bricked up. Originally bought in 1888 by Wilson. Village Solicitor said lot will be left vacant so if an heir shows up and wants to bury a family member they could proceed.

Cost to tear down-Quote from Marshaw Excavating-\$2,200.00. If the Board is in favor, a recommendation would be made to Property, Personnel & Finance (PPF) and then what PPF decides would be forwarded to Council.

Don Lindeman made a motion to recommend to the Property, Personnel & Finance Committee to tear down the existing mausoleum at a cost of \$2,200.00 as presented. It was seconded by Albert Perren. Motion carried.

Diocese has taken over the cemetery at St. Peter and Paul. The costs of burials/from other cemeteries both private and public was provided to the Board by Mayor Lindeman. The Village cost is \$750.00. There was discussion as to the man hours, labor etc. for the Village to continue to do the burials at St. Peter and Paul. It was decided to make it a flat rate of \$1200.00. No Sunday or holiday burials.

It was then discussed about entering into a contract with the diocese to continue to do the burials at the new cost. Mr. Marshall strongly discouraged entering into a contract with the diocese stating that if a head stone was damaged or the grass got rutted the diocese would charge the Village. The other board members agreed. It was stated the Administrator should contact the Village solicitor about coming up with language so that the new rate was establish and that the Village will not be held liable for any damages to property or headstones.

Don Lindeman made a motion to recommend to PPF to enter into an agreement with the Cleveland Diocese to do burials at a flat rate of \$1,200.00. No Sunday or Holiday burials. It was second by Albert Perren. Motion carried.

The Cemetery Trust fund was discussed. The current balance is \$314,359.43. Spiros said the Trust could not be moved from US Bank, but the Village could take money out for improvements.

The discussion then turned to the building of a pavilion. Pictures of other cemeteries pavilions was presented. It was determined the pavilion by Timber Ridge was what the board would like to see built. The building to be 20x28 is to have a pitched metal roof and solid posts. It was available in solid pine or Cedar. Mr. Marshall stated it would like to go with solid cedar and would need to get a quote. The quote by Weaver Barns for the cost of the pavilion (solid pine) was \$28,937.00. The issue of bees going with the solid cedar was discussed. Look into some type of application to minimize bee damage. The pavilion would sit on a 38x30 pad to consist of 6-inch reinforced concrete. There would be a 6 ft. sidewalk around the building. The cost for the building pad, and concrete (sidewalk footers and floor) parade phase was \$24,770.00. The cost for the Parade Phase, New Road install building pad, footers and sidewalks

Dan Lindeman made a motion to recommend to PPF the building of a pavilion (Timber Ridge Design-in cedar with metal pitched roof, cement pad for building and road coming off Beech St. It was seconded by Mr. Albert Perren. Motion carried.

The next discussion was for the building of a columbarium to have with 96 niches. Mr. Perren asked if multiple family members could be placed in a niche. Mr. Marshall stated no, a niche could only hold two urns (size to be determined) so if a family was to be buried they would need to purchase multiple niches. Mr. Marshall stated they do make a bench type of structure where multiple family members could be placed. It was an interesting concept as more individuals are considering cremation/urn burials.

Mr. Marshall stated the Columbarium he preferred was Option 2 which was a 96 niche-Rose Beta Gray with marble doors and a fancy rooftop. This quote was from Midwest Everlasting Memorials. The cost: \$73,995.00. Mr. Marshall stated the Columbarium was a year out in ordering.

Albert Perren made a motion to recommend to PPF to move forward with the ordering of the Columbarium Opt. #2 as presented. It was seconded by Don Lindeman. Motion carried.

Next discussion was on Section 11, 12, and 13 of Chestnut Hill Cemetery. Section 11 is almost full. Need road installed Section 12. Regarding Section 13 all trees would need to be removed along Rt. 585. There is only water in Section 10. No water in Sections 11, 12, and 13. A water line would need to be laid in Section 11. Hydrant would be in corner of Section 12 and another water line between Section 12 & 13.

The road would be asphalt. The cost to install: \$60,789. The cost for the water line and hydrant install Section 11, 12, 13: \$5,120.00. The cost for the ditch enclosure, Section 12 & 13: \$11,482.00. To clear the tree line, Section 13 the cost: \$16,850.00.

Don Lindeman made a motion to recommend to PPF to move forward with the water drainage installation, road installment and tree-line removal as presented. It was seconded by Albert Perren. Motion carried.

Lastly the discussion was to consider the raising the Chestnut Hill Cemetery fees. They have remained the same since 2016.

Meeting adjourned at 3:20 p.m.