

# RECORD OF PROCEEDINGS

Minutes of

THE BOARD OF PUBLIC AFFAIRS

Meeting

BARRETT BROTHERS - DAYTON, OHIO

Form 6101

Held

April 25, 2022

The regular meeting of the Board of Public Affairs was held on April 25, 2022 with Michael (Mike) Agnoni presiding. Board members answering roll call were Michael Agnoni, Timothy (Tim) Adams and Anthony (Tony) Lindeman.

Also present: Mayor Lindeman

Minutes of the April 11<sup>th</sup>, 2022 meeting were read. Motion by Mike Agnoni to approve minutes, seconded by Tim Adams. Roll call: all ayes.

Report from Chief Utility Operator Ben Morris – see attached report

A motion was made by Mike Agnoni to make a recommendation to the Village Council to increase Tap-in fees within the Village limits to \$2500 Water, \$2500 Sewer, and \$1750 Pump Station assessment. There has not been an increase in these fees since 1999. Outside the Village fees were established in 2013 and will change to \$2750 for Water.

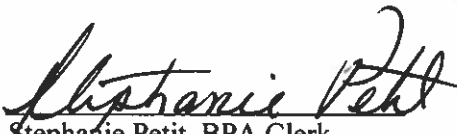
Seconded by Tony Lindeman roll call: all ayes

The bills were presented for payment. Motion by Mike Agnoni to pay the bills, Tim Adams. Roll call: all ayes.

Motion by Mike Agnoni to adjourn meeting at 6:05pm, seconded by Tony Lindeman. Roll call: all ayes.

Next scheduled meeting is May 9<sup>th</sup>, 2022 at 6:00 pm in the Village Hall with a work session preceding the meeting at 5:00pm.

Attest:

  
Stephanie Petit, BPA Clerk

  
Michael Agnoni, BPA President

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## DISCUSSION POINTS

- **4-11-2022:** Work session meeting with RCAP, Engineer Associates and Village of Clinton council members, in regards to a possible regionalization opportunity between the Villages of Doylestown's wastewater treatment facility, the village of Clinton and other possible surrounding areas.

## WATER PLANT

- In process of renewing the water facilities, packaged softener/filter backwash, Class-A wastewater facility permit.

## WATER DISTRIBUTION

- **4-21/25-2022:** Williams Landscaping replacing damaged concrete sidewalk slabs, from earlier watermain break repairs, in front of 100 E. Clinton St and in front of the tennis courts entrance on Gates St. Costs \$1,500. Next area for sidewalk repair will be on Woodhaven Dr.

## SEWER PLANT

- **4-13-2022:** Early talks on pricing and availability with Berkey Excavating Inc. in regards to hauling out and disposal of villages of Doylestown's wastewater treatment facilities, digested sludge.

## SEWER PLANT CONT

- **4-18-2022:** Prepping chlorination/disinfection room for upcoming disinfection season, May 1<sup>st</sup> – October 31<sup>st</sup>. Received new chlorine gas tank regulators, tubing and wall mounted switch. Costs \$4,200. The wastewater treatment facilities chlorination/disinfection room has been outfitted the same as/to match, the water treatment facilities chlorination/disinfection room, in an attempt to update/upgrade the existing WWTP chlorination room and its equipment, as well as standardize the 2 rooms, for better ease of operations and maintenance, going forward.
- **4-20-2022:** WWTP replacement gates, new concrete pad was poured and formed in preparation for the new automatic gate operating mechanism.

## COLLECTIONS

- **4-12-2022:** Quote from Berkey Excavating Inc. of \$5,965. To build an access drive, down the hill side of the summit St wastewater pump/lift station. An improved access drive will better assist with continued maintenance of the wastewater pump/lift station, during emergency or nonemergency needs.
- BCU Electric has provided a quote of \$3,515 to replace compromised wires found between the generator transfer switch, transformers and control cabinets at the Gates St/Lockhart development wastewater pump/lift station. The compromised wires were discovered during an inspection in regards to maintenancing and bringing online the existing Kohler generator. The transformer cannot be tested until the compromised wiring is corrected. If any issues are found with the transformer, this would be beyond the scope of this quote.

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## COLLECTIONS CONT

- The wastewater collections systems are in need of control float replacements. The current floats are of an unknown age, mixed brand names/types and starting to fail intermittently. A rough estimate to replace all 32 floats, within the collections systems is at \$3,400. Suggested is that the utilities dept at a minimum, purchase 20 floats, roughly \$2,000, half of the collection systems floats, and begin replacing all control floats at each and every wastewater pump/lift station. This will help standardize the collection systems controls for ease of operations and maintenance purposes.

## GRINDER

- **4-11-2022:** Failed grinder pump in the 100 block of Homan Dr. Home received new E-1 grinder pump and was removed from grinder pump plan.
- **4-19-2022:** Received 4 new E-1 grinder pumps. 3 of which were ordered on 1-26-2022 and 1 E-1 pump was ordered in December of 2021.

## EQUIPMENT

- 1999 Exmark mower having clutch issue. Will need to be taken to repair center.
- 2004 F-550 Super Duty dump truck having turbo performance issues. Can not travel over 25 mph under full load. Will need to be taken to repair center.

## ADMINISTRATION/PERSONNEL

- Operator Joe Petit is scheduled to take his Ohio EPA, Class-2 Wastewater Treatment exam on 4-28-2022.

Ben Morris and Mark Lightner will be attending the Northern Ohio Utility Expo, hosted by the American Water Works Association (AWWA), held at the Wayne County fairgrounds on 4-28-2022. Ben Morris and Mark Lightner will both be receiving 4 contact, continued education hours, towards certification renewals.

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