

# RECORD OF PROCEEDINGS

Minutes of

THE BOARD OF PUBLIC AFFAIRS

Meeting

BARRETT BROTHERS - DAYTON, OHIO

Form 6101

Held

November 23, 2021

The regular meeting of the Board of Public Affairs was held on November 23, 2021 with Michael (Mike) Agnoni presiding. Board members answering roll call were Michael Agnoni, Timothy (Tim) Adams and Anthony (Tony) Lindeman.

Also present: Mayor Lindeman & Ben Morris

Minutes of the October 25<sup>th</sup>, 2021 meeting were read. Motion by Mike Agnoni to approve minutes, seconded by Tim Adams. Roll call: all ayes.

Report from Chief Utility Operator Ben Morris, see attached report.

Report from Mayor Lindeman: on 12/3/2021 Terry Lindeman will attend a meeting in Mansfield Oh regarding issue 2 money the Village has applied for, for the Ross/Jackson St/West Marion St project. The Village has met the requirements and the loan will be approved at this meeting. We will be awarded \$120,000 in Grant money & \$120,000 in 0% interest loan total project \$240,000. The money will be received next year in approved at the state level.

Mike Agnoni will send an email to Village Clerk Kristen Robison to move the following monies for year-end purchases. \$3500 from Water Engineering Services to Water Operating, move \$17,000, all, of Water Other Contractual Services to Water Operating Supplies & Materials and move 23,600, all, of Sewer Engineering Services to Sewer Operating Supplies & Materials.


The bills were presented for payment. Motion by Mike Agnoni to pay the bills, seconded Tim Adams. Roll call: all ayes.

Motion by Mike Agnoni to adjourn meeting at 6:10pm, seconded by Tim Adams. Roll call: all ayes.

Next scheduled meeting is December 13<sup>th</sup>, 2021 at 6:00 pm in the Village Hall with a work session preceding the meeting at 5:00pm.

Attest:

  
Stephanie Petit, BPA Clerk

  
Michael Agnoni, BPA President

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## WATER PLANT

- **11-2-2021**: Utilities crew cleaned out Salt/Brine tank #2.
- **11-18-2021**: Meeting with Rovisys, in regards to SCADA issues.

## WATER DISTRIBUTION

- **10-29-2021**: Purchased 30 complete residential water meters. Costs \$8,400. 4 to 8 weeks for delivery.
- **11-2-2021**: Water shut off for the season at the Parks buildings as well as JC Concessions stand.
- **11-9-2021**: Water meter installed in the 200 block of Collier Dr.
- **11-10-2021**: All village water meters read.
- **11-22/23-2021**: Water shut off for the season at the High School Field House and Concessions stand.

## SEWER PLANT

- **11-1-2021**: First day of new 5-year permit. 3P00014\*JD.
  - (11-1-2021 / 10-31-2026).
- **11-3-2021**: Problematic deciduous tree removed from plant grounds. Each fall said tree dropped leaves into the wastewater process tanks. Blocking/plugging spray nozzles orifices, disrupting the wastewater treatment process. Costs \$1,720.

## COLLECTIONS

- **11-4-2021**: Summit Pump station, 17-year-old pump #2 has a seal failure. New pump costs \$11,700. Repair costs currently unknown.
- **11-8-2021**: BCU Electric quoting work at Meadows and Summit, wastewater lift stations.
- **11-9-2021**: Replaced oldest wastewater pump at the Collier Dr. wastewater lift station, with rebuilt pump. Removed pump was no longer performing to expected standards. Awaiting rebuild quote.
- **11-16-2021**: Removed non running pump from Gates St. wastewater lift station. The wastewater pump has not been operated within the past in 10 years. Removed pump is to be rebuilt, awaiting quote. BCU electric to maintenance onsite Kohler generator on 11-24-2021, estimate \$1,000.
- **11-23-2021**: Received quote of \$14,885 from BCU Electric, to install a Kohler generator at the Summit St. wastewater lift station. In addition to the above mentioned quote, the village would be responsible for the costs, labor, etc. of the concrete pad, the generator would be permanently placed on.

## EQUIPMENT

- **10-28-2021**: 2004 FORD F-550 Dump truck failing starter replaced by Chippewa Auto. Costs \$262. Estimated additional work at \$1,530.
- **11-1-2021**: Repairs to the 2005 New Holland LT 185.B Skid Steer/Bob Cat. Costs \$487.
- **11-17-2021**: Rough estimate of \$5,750 to replace 2004 FORD F-350 Service Truck's bed. The current truck bed is unusable as it is completely rusted through. The quoted replacement bed is to be a flat bed, to accommodate the utilities departments' mobile crane for removing and installing wastewater pumps at wastewater lift stations.