

# RECORD OF PROCEEDINGS

Minutes of \_\_\_\_\_

THE BOARD OF PUBLIC AFFAIRS

Meeting

BARRETT BROTHERS - DAYTON, OHIO

Form 6101

Held \_\_\_\_\_

October 25, 2021

The regular meeting of the Board of Public Affairs was held on October 25, 2021 with Michael (Mike) Agnoni presiding. Board members answering roll call were Michael Agnoni, Timothy (Tim) Adams and Anthony (Tony) Lindeman.

Also present: Mayor Terry Lindeman

Minutes of the October 11, 2021 meeting were read. Motion by Tim Adams to approve minutes, seconded by Tony Lindeman. Roll call: all ayes.

Report from Chief Utility Operator Ben Morris; Ben, Terry Lindeman, and Mark Lightner attended a pre-construction on October 20, 2021 with Engineering Associates and Dirt Dog. No start date was given due to unknown shipping time for materials.

See attached Board report.

Report from Mayor Lindeman; Both Ben Morris and Joe Petit passed their Class 1 Water test and have applied for their license.

A motion was made by Mike Agnoni to ask the Village Council for permission to enter into a 3 year contract with Invoice Cloud. Invoice Cloud is a secure online, more efficient, option for customers to receive their bills or make online payments. Agreement contingent upon review of contract by Village Solicitor. Seconded by Tim Adams roll call: all ayes

The bills were presented for payment. Motion by Mike Agnoni to pay the bills, seconded Tony Lindeman. Roll call: all ayes.

Motion by Mike Agnoni to adjourn meeting at 6:10 pm, seconded by Tim Adams. Roll call: all ayes.

Next scheduled meeting is November 22<sup>nd</sup>, 2021 at 6:00 pm in the Village Hall with a work session preceding the meeting at 5:00pm.

Attest: Stephanie Pelt

Michael Agnoni  
Michael Agnoni, EPA President

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Stephanie Petit, BPA Clerk

## WATER PLANT

- **8-26-2021**: Filter Waste tank & Softener waste tanks cleaned out by Agri-Sludge. Costs \$3,675.
- **8-31-2021**: Meeting with Status Control and Integration Inc. (SCI) to discuss needed SCADA upgrade.
- **9-7-2021**: Meeting with Environ to discuss needed SCADA upgrade. Environ also onsite to assist Control Associates with replacement/upgrade, of both water towers level control sensors. Costs \$1,200.
- **9-10-2021**: Monthly DRM (reports) sent to OEPA.
- **10-08-2021**: Monthly DRM (reports) sent to OEPA.

## WATER DISTRIBUTION

- **9-7-2021**: Control Associates replaced both water towers, tank level pressure transmitter's control/sensor equipment. Both replaced with Mercoid Dwyer 3200G models. This upgrade gains the utility dept. greater accuracy in the water tower level reading and control of both water towers as well as Water Plant. Costs \$4,995. Environ assisted with calibration.
  - **Storage Tank Mercoid Dwyer: S/N# DWY3200-4211546.**
  - **Park Tank Mercoid Dwyer: S/N# DWY3200-5170862.**
- **9-10-2021**: All residential water meters read.
- **9-27-2021**: Water flow issues reported at Garden Clubs yard hydrant. Issue found and corrected. Yard hydrant is fully operation again.

## WATER DISTRIBUTION CONT

- **10-05-2021**: Water break, location 851-857 Church St. Leak determined to be failed 1992, 6" main water line gate valve. Utilities and Streets departments, excavated main water line valve and performed repair job to valves seals and gaskets. Added new stainless-steel hardware. 6" main water line gate valve, fully operational again. Costs \$682.
- **10-11-2021**: All village water meters read.
- **10-13-2021**: Water break 301 Gates St, Memorial Park, next to tennis courts. 2" water main. Costs \$794.

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- **10-14-2021**: Asphalted roadway at 851-857 Church St. from the 10-05-2021 water break.
- **10-20-2021**: Collier Dr. water main replacement project, preconstruction meeting with representatives present, from the village of Doylestown, Engineer Associates, and Dirt Dawg excavating.
- **10-20-2-21**: 110 Tons (220,000) lbs. of 304 & 57 gravel delivered to sewer plant, in preparation of water main breaks, re-bedding and road repairs. Costs \$2,900.
- **10-20-2021**: Water break 301 Gates St, Memorial Park, next to tennis courts. 2" water main. 10' feet from previous water main break. Costs \$1,256.
- **10-21-2021**: Water break 301 Gates St, Memorial Park, next to tennis courts. 2" water main. 5' feet from previous 2, water main breaks. Costs \$758.
- **10-21-2021**: Water main repair clamps, piping, parts, etc, ordered from Core & Main. Costs \$2,900.

## **SEWER PLANT**

- **9-3-2021**: Replaced failed/worn Trickling Filter central drum seal. Costs \$200. The central drum seal is a crucial, key component to the continued, efficient daily operations of the Trickling Filter and WWTP. With a properly working central seal in place, there will be an increased efficiency in the reduction of Ammonia, BOD/CBOD, TSS, TDS, Turbidity, Phosphorus, through the reduction of short-circuiting of the wastewater treatment process.
- **9-15-2021**: Aeration tank cleaned out with assistance from the City of Rittman. 40 cu/yds of material removed from aeration tank bottom. 7 of 21 aeration diffusers found in a nonoperational condition. All 21 aeration diffusers replaced with new diffusers. Total costs \$1,520. The cleaning of the aeration tank and replacement of the 21 aeration diffusers will increase the aeration tank process efficiency and over all performance in the reduction OEPA set discharge limits.

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- **9-16-2021**: VFD installed by Pump Dr. Mark Karl on the Trickling Filter Recirculating pump. A VFD gives a greater control, flexibility and efficiency in the daily operations of the Trickling Filter. Greater control during rain events and cost savings in electrical usage. Total costs \$3,700. An emergency low level alarm and shut off/kill switch, were added as protection to the recirculation pump, in the event of low flows.
- **9-20-2021**: Submitted monthly eDMR (reports) sent to OEPA.

## SEWER PLANT CONT

- **9-21-2021**: Sent out 7 Fecal samples from Sludge holding tank, to lab for fecal colony count verification, in pursuant of the OEPA land application rules and regulations.
- **9-21/22-2021**: Agri Sludge hauled out, removed, 68,750 gallons of digested sludge. Costs \$11,687.
- **9-27-2021**: Fecal results returned from lab regarding Doylestown WWTP digested sludge. All 7 Fecal results are within passable limits set by the OEPA. With these passable results, the village of Doylestown is granted permission, to field apply the digested sludge at a cost saving of roughly 50% over the previous disposal method of digested sludge, via landfill, as the digested sludge is now designated as a Class-B biosolid. Permission is only granted until the end of the 2021 calendar year. New samples must be taken in the 2022 calendar year for new permissions.
- **10-20-2021**: Submitted monthly eDRM (reports) sent to OEPA.

## COLLECTION

- **9-13-2021**: Meadows pump station, pump #2 VFD issues. Continuing to investigate.
- **9-14-2021**: Investigated reported sanitary sewer backup at the 550 block of E. Clinton St. Sanitary sewer found to be flowing and draining properly.
- **9-27-2021**: Failed battery at the Collier Dr. sewage pump station generator, replaced with new battery. Costs \$113

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### GRINDER

- **9-7/8/9-2021**: Failed in house basement, E-One grinder pump in the 100 block of Homan Dr. Replaced with brand new E-One grinder pump. Costs \$3,000.
- **9-17-2021**: High level call out at the 500 block of Gates St. Costs \$\$170.
- **9-17-2021**: Failed grinder in the 200 block of Northwood Dr. Costs \$1,458.
- **9-27-2021**: Ordered 2 new E-One grinder pumps.
- **10-02-2021**: Replaced float in 200 block of Northwood Dr. \$120.
- **10-11-2021**: High level 200 block Northwood Dr. \$100.

### EQUIPMENT

- **8-24-2021**: 21-year-old, Stanley, water break mobile hydraulic power unit repaired and returned by Bain Enterprises. Costs \$630.
- **9-2-2021**: 2005 New Holland, LT185.B, Skid Steer maintenance on-site, due to multiple operational issues, rendering skid steer temporarily unusable. Maintenance/repair costs \$925. Skid Steer now operational. Estimate of additional repairs needed at \$6,000. To replace failed left side Final Drive.

### ADMINISTRATION/PERSONNEL

- **9-29-2021**: Ben Morris passed OEPA Class-1 Water Supply certification exam. Thus, becoming recognized by the state of Ohio, as a certified, **Class-1, Water Supply Operator**, as well as an official, **Operator of Record** (ORC) for the Village of Doylestown's, Water Treatment facility.
- **9-30-2021**: Joe Petit passed OEPA Class-1 Water Supply certification exam. Thus, becoming recognized by the state of Ohio, as a certified, **Class-1, Water Supply Operator**, as well as an official, **Operator or Record** (ORC) for the Village of Doylestown's Water Treatment facility.