

## RECORDS COMMISSION MEETING MINUTES

MEETING DATE: July 14, 2021  
MEETING TIME: 6:45 PM  
MEETING LOCATION: Fiscal Officer's Office

Present: Fiscal Officer Kristen Robison, Solicitor Spiros Vasilatos, and Mayor Terry Lindeman. Joann Porr could not attend.

A list of records to be destroyed from the Clerk's office and Water & Sewer office were reviewed. All items on the list are approved by the State without further form submittal. Spiros Vasilatos made a motion to accept the destruction lists submitted, seconded by Terry Lindeman. All Ayes.

Our list of approved records will be destroyed on Saturday, September 25<sup>th</sup> by San Mandy Enterprises who will have a shredding truck at Village Hall.

The records storage in the GDCC basement was completed earlier this year, and all old records from the basement have been moved to that location.

Meeting was adjourned at 6:47 pm.

Submitted by Kristen Robison