

RECORD OF PROCEEDINGS

Minutes of _____

THE BOARD OF PUBLIC AFFAIRS

Meeting

BARRETT BROTHERS - DAYTON, OHIO

Form 6101

Held _____

March 8, 2021

The regular meeting of the Board of Public Affairs was held on March 8, 2021 with Michael (Mike) Agnoni presiding. Board members answering roll call were Michael Agnoni, Timothy (Tim) Adams and Anthony (Tony) Lindeman.

Also present: Mayor Lindeman and Kay Kerr

Mike Agnoni welcomed Anthony (Tony) Lindeman to the Board as a newly appointed board member.

Minutes of the previous meeting were read. Motion by Mike Agnoni to approve minutes, seconded by Tim Adams. Roll call: all ayes. Tony Lindeman abstained

Report from Chief Utility Operator Ben Morris, see attached report.

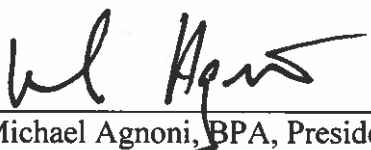
Reports from Board members: Mike acknowledged Joe Petit passed his CDL test and is now licensed. Additionally he is eligible to apply for his Waste Water Class 1 license as of March 11th and it should be issued in a few weeks.

A motion was made to enter into an executive session by Mike Agnoni, at the Mayors request, seconded by Tim Adams Roll Call: all ayes. The board members entered into executive session at 6:15 per ORC 121.22 to discuss a personnel (G)(1) issue. The board came out of executive session at 6:44pm, no action was taken.

The bills were presented for payment. Motion by Mike Agnoni to pay the bills, seconded Tim Adams. Roll call: all ayes.

Motion by Mike Agnoni to adjourn meeting at 6:45pm, seconded by Tim Adams. Roll call: all ayes.

Next scheduled meeting is March 22, 2021 at 6:00 pm in the Village Hall with a work session preceding the meeting at 5:00pm.


Michael Agnoni, BPA, President

Attest:


Stephanie Petit, BPA Clerk

RECORD OF PROCEEDINGS

Minutes of

WATER PLANT

Meeting

BARRETT BROTHERS - DISTRICT 2-24-2021: Received a quote of \$1,000, from Control Associates, to Form 8101

Held

calibrate, all flow meters at the Water Treatment Plant. Properly calibrated flow meters, are an important and critical metric/performance indicator, for continued, accurate, OEPA reporting, as well as water audit evaluations.

- **2-25-2021:** Received quote from Jamison Well & Drilling, of \$6,700, for analytical testing of the Water Treatment Plants, 2 Softeners and 2 Filters media. The testing is used to evaluate, media degradation, efficiency and remaining useful life expectancy.
- **3-03-2021:** Whistler Plumbing contracted to reconfigure chlorine (CL2) water supply feed line. \$1,600. To supply higher water supply feed flow rate, to chlorine system, for increased performance.

WATER DISTRIBUTION

- **2-9-10-11-2021:** Contracted Leak Seekers, a water distribution, leak detection/survey company, to perform village wide, water distribution system, leak detection. Costs \$2,000. 3 areas of interest found. 1 leak located. Significance of leak, to be evaluated and determined, before any corrective actions.
- **2-10-2021:** All residential water meters read.
- **2-15-2021:** Water main break. 89 E. Marion. Repair costs and water loss estimate at \$1,978.
- **2-15-2021:** Inoperable water main valve, at intersection of E. Marion and Black Dr. As a result of same day water main break. Awaiting estimates on replacement.
- **2-18-2021:** ORWA certification training.

WATER DISTRIBUTION CONT

- Received both, water tower inspection reports. Estimated repair costs at \$420,000. Scope of projects to be performed, by Utilities staff and/or contractors, to be discussed and reevaluated.
- **2-22-2021:** Both water tower, cathodic corrosion protection systems inspected by CorrPro. The 800,000-gallon, Park's water tower, cathodic corrosion control system, found to be non-operational. Corrective actions were taken and both water towers, cathodic corrosion control systems are working in proper order. Costs \$1,410.
- **2-25-2021:** 6" Water main valve replaced at intersection of E. Marion and Black Dr. Costs \$5,216.
- **3-02-2021:** Investigated report of water main break at 175 E. Frederick St. No water main break found.
- **3-04-2021:** Water main break, in front of 15767 Elmwood Dr. Repair cost and water loss estimate at \$1,074.
- **3-08-2021:** Restocked water main break clamp and fire hydrant repair parts inventory. Costs \$3,697.
- **3-08-2021:** Received quote of \$1,150 for residential water meter testing equipment.

RECORD OF PROCEEDINGS

Minutes of

THE BOARD OF PUBLIC AFFAIRS

Meeting

BARRETT BROTHERS - DAYTON, OHIO

Form 6101

Held

March 8, 2021

SEWER PLANT

- **2-17-2021:** Submitted monthly OEPA eDMR's.
- **3-03-2021:** All Class-B sludge samples for trial study sent in. In regards to reclassifying, the Sewer Plants digested sludge, to a Class-B Biosolid. In preparation for land application. Resulting in a lowered, annual, sludge hauling costs. Awaiting results for approval. Costs \$845.

SEWER PLANT CONT

- **3-05-2021:** Ronny Portz of Engineer Associates, at Sewer Plant to evaluate and estimate costs of purchase and installation of sludge dewatering, screw press. As well as bulk ferric chloride feed system.

COLLECTION

- **2-5-2021:** Slivercreek pump station, pump #1, New VFD installed, to replace failed, 13 yr. old VFD. Costs \$3,500.
- **2-23-2021:** Installation of remote monitoring equipment by Control Associates. Costs \$3,818.
- **2-24-2021:** Contracted Dynamerican, to perform sanitary sewer, Jetting and CCTV work, at a cost of \$2,500. This work was performed as a follow up to the August 20th 2020, sanitary sewer smoke test findings/results, of an area of interest, within the 1,100' ft of the 43-year-old, clay tile sewer main, connecting the Collier Dr. sanitary sewer, to Portage St. sanitary sewer main. The CCTV work performed, verified the findings of the above mentioned, earlier, sanitary sewer smoke testing. That, the sewer main has a significant, structural break and will require, corrective actions. The negative impact of the break, is that of Inflow & Infiltration (I&I), i.e., ground water/rain water, during periods of saturation, freely move into the sanitary sewer system, resulting in increased flows and operating costs. The required repairs will be performed by Doylestown Utilities dept. and Streets dept. personnel. Estimated repair costs and date, yet to be determined.

GRINDER

- Purchase of new pumps and repair of old pumps. Costs \$5,573.
- Homan Dr. Grinder replaced. \$1,807.

DISSCUSSION POINTS

- 530 Residential water meters to be replaced/updated.
 - Minimum total costs \$103,440.
 - 5-year plan, 106 meters per year, at \$20,688 per year.

RECORD OF PROCEEDINGS

Minutes of _____

Meeting _____

BARRETT BROTHERS - DAYTON, OHIO

Form 6101

ADMINITRATN/PERSONNEL

Held _____

- 3-02-2021: Joe Petit passed the CDL testing program and now possess, a valid, state of OHIO, Class-B, CDL, with Air Brake Endorsement, driver's license.