



PPF Meeting

August 26, 2015
7:30 PM to 8:30 PM
Village Hall

Facilitator: Tony Lindeman **Note taker:** Tony Lindeman
Timekeeper: Tony Lindeman

Attendees: Terry Lindeman, Tony Lindeman, DeWayne Stout, Courtney Dannemiller, Kristen Robison

----- Agenda Topics -----

<u>Topic</u>	<u>Speaker</u>	<u>Minutes</u>
New Ohio Income Tax Laws	Tony Lindeman	10
Non-filing tax list	Kristen/Tony	10
Change Payroll	Tony Lindeman	5
Accepting credit card for bills	Tony Lindeman	15
Uniform Policy	Tony Lindeman	5
Open Checkbook	Tony Lindeman	5
Other topics		

Special notes:

Meeting started at 1932

Meeting adjourned at 2034

----- Agenda Topics -----

New Ohio Income Tax Laws		Tony	10 Min
<p>Cost \$5000 to have expert help with writing new income tax laws. See below. Committee decided to write the new ordinance without outside help. Courtney will take the lead. The Ohio Municipal League as a vague but sample that can be used to write the law.</p>			
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Action items:		Person responsible:	Deadline:
Write new tax ordinance		Courtney	Must pass at final December council meeting
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Non-filing Tax List		
<p>Reviewed list of people in the village who have not filed taxes. Reviewed progress on collecting money from the people who owe back taxes. Need to get with Spiros to learn next steps for people who do not respond by the deadline of September 15. Learned starting in 2016 all village residents including retired citizens will need to file an income tax return.</p>		
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Action items:		Person responsible:
Get with Spiros on next steps		Tony
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Changing Payroll		
<p>Committee decided to keep the current payroll method</p>		
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Action items:		Person responsible:
Item Closed		
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Credit Card Payments On-line		
<p>After discussion on the products offered by Banc Certified Merchant Services and current provider the committee decided to remain with the current provider.</p>		

Action items:	Person responsible:	Deadline:
Contact current provider and work out the best program	Tony	Next PPF

Uniform Policy		
Will present to council in September		
Action items:	Person responsible:	Deadline:
Present policy to council at a September council meeting	Tony	September

Open Checkbook		
Open Checkbook		
Discussion was held on the new Ohio Open Checkbook page. Should the village participate in the open checkbook program? Committee members were urged to view the page and plan to vote at next PPF meeting.		
Action items:	Person responsible:	Deadline:
View open check book page.	All Committee Members	Next PPF

Property Insurance Quote		
Update was provided on status of getting quotes. Whitaker and Myers will be sending a document with current Village program and information used to prepare quotes. The information will be sent to 4 companies who asked About providing a quote. The due date for quotes will be September 18 so PPF can review before the September PPF meeting.		
Action items:		Deadline:
Provide information for quotes to 4 providers	Tony	

Recently had another company interested in buying out the cell tower lease. As usual it takes away the risk if

<p>a cell company decides to stop using the antenna on the tower but the village gets paid well under what the village would receive under the life of the lease. The committee again agreed to have the Mayor inform the company the Village is not interested.</p>		
<p>Action items:</p> <p>Mayor will inform company village not interested</p>	<p>Person responsible:</p> <p>Mayor Lindeman</p>	<p>Deadline:</p>

Other Topics

Ohio Income Tax Laws:
 Good Morning,

The following services will be provided:

- Review your current ordinance and identify those areas to be used to customize the amended ordinance.
- Work with the Fiscal Officer/Tax Administrator and/or income tax clerk to identify the changes, new procedures and provide explanations.
- Work with Council and/or designated committee to explain changes and receive input to prepare the ordinance.
- Work with the Village Solicitor to finalize new ordinance.
- Provide a manual with reference materials from applicable Internal Revenue Codes and the Ohio Revised Code Section.
- Identify necessary administration changes.

The fee estimate for these services will be around \$5,000. The fee is dependent upon the time spent training and working with Village Officials.

Have a great day.

Thanks,
 Scott

Varney, Fink & Associates, Inc.
 Certified Public Accountants
 121 College Street
 Wadsworth, OH 44281
 330-336-1706
 F 330-334-5118
 Website: www.varneyfinkcpa.com