



## Meeting Agenda & Minutes

Date: 8/13/2025

Location: Village Hall

Type of Meeting/ Purpose (Regular, Special, Emergency): Emergency- Water & Sewer Committee Meeting  
RE: 352 High Street Sewer Lateral Damage and ROW (Right-Of-Way) Bond Requirement

Members Present: Mark Hammer (Chair, Councilman), Mayor Terry Lindeman, CJ Gadosik (Councilman)  
Staff/ Officials Present: Harold Rozak (Councilman), Christina M. Mambourg (Village Administrator), Mark Lightner (Utilities Superintendent), Spiros Vasilatos (Solicitor)

### 1. Call to Order

- Motion & Time Called to Order: Chair Hammer called the meeting to order at 6:00 p.m.

### 2. Purpose of Meeting

• The Chair stated the purpose of the meeting was to discuss an incident involving damage to a sewer lateral at 352 High Street during the installation of a telephone pole.

- Mayor's Report: Mayor Lindeman noted the telephone pole had been installed deeper than the standard 5 feet, with evidence provided as follows:
  - Evidence: Video footage from Dynamerica, taken during an on-site visit with both the Village and telephone company present, substantiated that the resident's lateral was damaged during the installation.

### 3. Legal/Conflict Disclosure

- Solicitor Spiros Vasilatos disclosed a familial connection to the resident (sister of resident is his wife's sister-in-law). He stated this would not affect his role and confirmed he will represent the Village exclusively.

### 4. Discussion

- Chair Hammer acknowledged recent discovery of the issue and stressed the need to take care of the resident as soon as possible.
- Chair Hammer directed the Village Administrator to collaborate with staff and the telephone company to obtain estimates and coordinate necessary work.
- It was determined that because the pole is set greater than 5 feet into the ground, the Village must contract the repair work out rather than complete it in-house.
- Village staff will coordinate with a third-party vendor for cost estimates.

### 5. Policy/Ordinance Update

- To avoid any potential for liability issues, Council agreed that the ROW ordinance will be revised to include a flat bond requirement, valid for one year, and incorporated into all related procedures and forms.
- Motion: Mayor Lindeman moved to pass the proposed ordinance change through the Water & Sewer Commission and forward it to the Planning Commission for recommendation to Village Council for final approval.
- Second: Councilman Hammer
- Vote: Roll call – All Ayes. Motion passed.

## 6. Adjournment

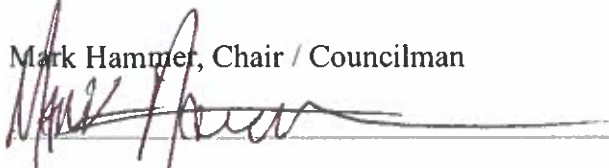
- Motioned By / Second By / Vote: Chair Hammer adjourned the meeting at 6:38 p.m. Motion to adjourn was seconded by Mayor Lindeman.

### Approval of Minutes

The foregoing minutes were approved by the Committee on the 3 day of September, 2025.

### Committee Members:

Mark Hammer, Chair / Councilman



CJ Gadosik, Councilman



Terry Lindeman, Mayor

