



Water and Sewer Department Committee Meeting Minutes

Quarterly Meeting Minutes

Date: April 24, 2025

Time: 4:00 p.m.

Attendance

- **Committee Members:** Terry Lindeman, CJ Gadosik, Mark Hammer
- **Also Present:** Utility Manager Mark Lightner, Village Administrator Christina Mambourg
- **Guests:** None

Approval of Previous Meeting Minutes

- Minutes from the January 24th, 2025 meeting were approved via email.

Items and Discussions

Clerk Report

1. Uncollectable Debts

- Motion: Approve the write-off of uncollectable debts totaling **\$1,168.23** from the billing software.
- Moved by: Terry Lindeman
- Seconded by: CJ Gadosik
- Vote: All in favor

2. Leak Forgiveness Policy Update

- Motion: Amend the leak forgiveness policy to increase the discount for usage above **20,000 gallons**, adjusting from **\$3.156 per 1,000 gallons** to **\$1.58 per 1,000 gallons**.
- Moved by: Terry Lindeman
- Seconded by: Mark Hammer
- Vote: All in favor

3. Approval for High Leak Usage

- Motion: Require committee approval for leaks exceeding **50,000 gallons**.
- Moved by: Mark Hammer
- Seconded by: CJ Gadosik
- Vote: All in favor

Status Reports

1. Meter Inventory

- Current stock: around 40 meters.
- Ordered: 90 meters expected by year-end.
- Additional Request: Mark Hammer recommended ordering 90 more meters to prepare for upcoming housing developments.

2. Street Department Building

- o Progress is on hold pending the state's decision on raising the prevailing wage threshold for new construction projects.

Utility Manager Report (Mark Lightner)

1. Hydrant Flushing

- o Scheduled to begin in June 2025 or sooner.

2. EPA Lead Service Line Requirements

- o Compliance Update: Approximately 500 unknown service lines remain.
- o Next Steps: Another letter will be sent to non-compliant customers.
- o Deadline: Baseline inventory must be completed by **November 1, 2027**.

3. Silver Creek Pump Station

- o Update: Pump repairs are complete, and it will return to service next week.
- o Action: Approval by Mark Hammer to purchase a spare pump.

4. Skid Steer Replacement

- o Action: CJ Gadosik will explore replacement options.

5. Action Item: Mark to check on curb box lock and hydrant meter in designated construction zones.

Adjournment

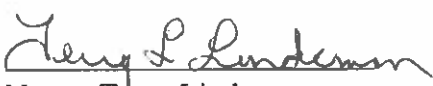
- Meeting adjourned at **5:30 p.m.**
- Next meeting: Scheduled for **July 24, 2025, at 4:00 p.m.**

Approved by:



Name: Mark Hammer
 Title: Chairperson
 Date: 5/7/25

Name: CJ Gadosik
 Title: Committee Member
 Date: _____



Name: Terry Lindeman
 Title: Committee Member
 Date: 5-7-25