



# PPF Meeting

**April 23, 2014**  
**8:00 PM to 9:00 PM**  
**Village Hall**

**Facilitator:** Tony Lindeman      **Note taker:** Tony Lindeman  
**Timekeeper:** Tony Lindeman  
  
**Attendees:** Terry Lindeman, Tony Lindeman, DeWayne Stout, Brian Hessey

## ----- Agenda Topics -----

Topic	Speaker	Minutes
Energy Natural Gas	PeteMullier, Aspen Energy	15
Village Energy Policy	Tony	5
Trash Recycle Container Update	Terry Lindeman	5
Web page- Does council want training	Tony Lindeman	5
Construction Problem - Gilcrest Center Update	Terry Lindeman	5
Tustee Letter -MAILED OUT	Tony Lindeman	5
Update on Web Page Credit Card Payments	Tony Lindeman	10
Washington Nation never contacted me on supplemental health insurance	Tony Lindeman	1
Income Tax - See emails	Tony Lindeman	10
Utility Box Updated	DeWayne - Terry	5
Full-Time Mayor -See Emails	Tony	10
DARE Program Funding	DeWayne	5

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## other Information

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**Special notes:** No PPF Meeting was held in March 2014. Meeting began at 2001 and meeting adjourned at 2056.

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### ----- Agenda Topics -----

Energy Natural Gas	PeteMullier, Aspen Energy	15
<u>Discussion: Pete Cancelled. Rescheduled for May 28 meeting. DeWayne reminded the group May 28 was budget meeting</u>		
<u>Conclusions: Reschedule with Pete.</u>		
Action items:	Person responsible:	Deadline:
Call Pete and reschedule meeting	Tony	5/23

Village Energy Policy	Tony	5
<u>Discussion: Tony lead discussion to establish a policy on purchasing energy for the village. The policy will include dates and times the village will discuss and purchase energy. Right now the village is receiving about 1 call per week from a company wanting to sell the village energy.</u>		
<u>Conclusions:</u>		

Action items:			Person responsible:			Deadline:		
Write a policy			Tony			6/20		
Trash Recycle Container Update			Terry Lindeman			5		
Discussion: Terry informed the committee that Republic could not meet the village request therefore the large blue Recycle containers will be discussed at the next bid for trash collection.								
Conclusions: No longer will be on agenda								
Action items:			Person responsible:			Deadline:		
Web page- Does council want training			Tony Lindeman			5		
Discussion: The company that the village used for the new website has offered council the chance for a free webinar on the Functions of the website. The committee agreed that Kristen has already shown the council members all that is needed to know at this time.								
Conclusions: No webinar is needed								
Action items:			Person responsible:			Deadline:		
Let Kristen know no need to schedule a webinar			Tony			5/2		
Construction Problem - Gilcrest Center Update			Terry Lindeman			5		
Discussion: Terry informed the committee that the Chippewa Township Fire Chief (Ron Browning) is handling the problem.								
Conclusions: No action needed from the village. Remove from agenda.								
Action items:			Person responsible:			Deadline:		
Tustee Letter -MAILED OUT			Tony Lindeman			5		
Discussion: Tony informed the committee the letter to the Trustees was mailed out.								

Conclusions: Item complete		
Action items:	Person responsible:	Deadline:
Update on Web Page Credit Card Payments	Tony Lindeman	10
Discussion: Tony shared information on BancCertified from the demonstration of their program.		
Conclusions: Committee wants to know percentage for each transaction. Committee also wants to know if a cap can be set on the credit card charge.		
Action items:	Person responsible:	Deadline:
Contact BancCertified	Tony	5/21
Washington Nation never contacted me on supplemental health insurance	Tony Lindeman	1
Discussion: Tony informed the committee after Washington Nation made original contact that he sent emails to set up a meeting but never heard back.		
Conclusions: Item complete		
Action items:	Person responsible:	Deadline:
Income Tax - See emails	Tony Lindeman	10
Discussion: Committee discussed potential tax collection agencies used by other cities.		
Conclusions: The committee agreed that with the change in Fiscal Officers it may be best to have an agency handle past due collections		
Action items:	Person responsible:	Deadline:
Contact agencies and learn what they have to offer	Tony	6/18
Utility Box Updated	DeWayne - Terry	5

Discussion: Terry informed the committee that Doylestown Communications already did work to repair boxes and Time Warner will be out soon. Neither company will paint the boxes. The village will need to contact the companies if the village is requesting the boxes be painted.		
Conclusions: Send this item to the Planning Committee since it is more of a zoning/planning issue. Remove		
Action items:	Person responsible:	Deadline:

Full-Time Mayor -See Emails	Tony	10
Discussion: Tony shared emails from Orrville and Rittman that had the mayor and council salaries. Committee continued talking about a full-time mayor. Tony felt it may work in the budget to pay for benefits which is around \$15,000. The reason the village is eliminating a full-time assistant position.		
Conclusions: Bring plan to budget meeting for discussion.		
Action items:	Person responsible:	Deadline:
Discuss at budget meeting	Tony	5/28

DARE Program Funding	DeWayne	5
Discussion: DeWayne shared information from the Safety Meeting. Chief has talked with Sandy Stebly and Chief will send an email to the committee when he learns what the school board thinks. The school board meeting is next Monday. The committee agreed the program can not be paid for out of the village budget much longer.		
Conclusions:		
Action items:	Person responsible:	Deadline:
Find out school boards views and send email to committee	Chief Dressler	4/30

### Other Topics

Codified Ordinances need to be done this year. Tony will look for money in the budget to get the ordinances up-to-date.