

RECORD OF PROCEEDINGS

Minutes of THE COUNCIL OF THE VILLAGE OF DOYLESTOWN, OHIO Meeting

BARRETT BROTHERS - DAYTON, OHIO

Form 8101

October 4, 2023

Held

The regular meeting of the Doylestown Village Council was called to order at 7:00 PM by Mayor Terry Lindeman.

Mr. Tim Smith led us in prayer followed by the Pledge of Allegiance.

Roll Call: Mr. CJ Gadosik, Mrs. Kay Kerr, Mr. Doug Nestor, Mr. Tim Smith, Mr. Mark Hammer and Mr. DJ Youngblood.

Mr. Mark Hammer made a motion to approve the Public Hearing minutes from September 20, 2023 seconded by Mrs. Kay Kerr. Roll Call: 5 ayes. 1 abstain. Mr. DJ Youngblood was not at the meeting.

Mr. Mark Hammer made a motion to approve the Council minutes from September 20, 2023 seconded by Mr. CJ Gadosik. Roll Call: 5 ayes. 1 abstain. Mr. DJ Youngblood was not at the meeting.

VISITORS ON THE AGENDA: Joel Bender from Whitaker Myers Insurance. Was here to go over our renewal and rates.

EXECUTIVE REPORTS:

CLERK: Mrs. Kay Kerr made a motion to place and pay bills in PO #16, seconded by Mr. Tim Smith. Roll Call: All ayes. **ORD. 2023-28 AN ORDINANCE TO APPROVE THE EDITING AND INCLUSION OF CERTAIN ORDINANCES AS PARTS OF THE VARIOUS COMPONENT CODES OF THE CODIFIED ORDINANCES; TO APPROVE, ADOPT AND ENACT NEW MATTER IN THE CODIFIED ORDINANCES; TO REPEAL ORDINANCES AND RESOLUTIONS IN CONFLICT HEREWITH; AND TO DECLARE AN EMERGENCY.** After the first reading, Mr. Mark Hammer made a motion to have the second and third readings by title only, seconded by Mrs. Kay Kerr. Roll Call: All Ayes. After the readings, Mrs. Kay Kerr made a motion to pass ORD. 2023-28 seconded by Mr. CJ Gadosik. Roll Call: All ayes.

ADMINISTRATOR: Reported on Safety, Streets, and Water & Sewer. Report is attached. Mrs. Kay Kerr made a motion to accept the bid from Barberton Tree Service for \$26,216.00 for tree trimming, pruning and grinding. Cutting will take place in 2023 and the grinding in 2024. Mr. Mark Hammer made a motion to allow the Administrator to sign a contract with Iworq for Zoning cloud software in the amount of \$6,800.00 for a 3-year contract, seconded by Mr. CJ Gadosik. Roll Call: All ayes. Kim will be attending the OML Conference October 18-20.

MAYOR: Mrs. Kay Kerr made the motion to approve the September 2023 Mayors Court report, seconded by Mr. Tim Smith. Roll Call: All ayes. Trick or Treat will be held on Thursday October 26 from 5:30 – 7 pm. Snollygoster parade will gather at the square at 6:45 pm and march to the JR/SR High School and the Lions will host a costume contest. The Lions Club will also be selling donuts by the Gazebo during Trick or Treating.

SOLICITOR: NO REPORT

LIAISON REPORTS:

AMATS: NO REPORT.

CEMETERY BOARD: NO REPORT.

CHIPPEWA BOARD OF EDUCATION: Next meeting October 9 at 6 PM at PCA. Check the district website for athletic events.

CHIPPEWA TOWNSHIP TRUSTEES: No Report

RECORDS COMMISSION: We collected 190 items for the Food Cupboard from the shredding event on September 30.

RECORD OF PROCEEDINGS
THE COUNCIL OF THE VILLAGE OF DOYLESTOWN, OHIO

Minutes of _____

Meeting _____

BARRETT BROTHERS - DAYTON, OHIO

Form 6101

October 4, 2023

Held _____

LEGISLATIVE REPORTS:

PLANNING COMMISSION: NO REPORT. Next meeting October 12 at 7 PM.

PROPERTY, PERSONNEL, FINANCE & ECONOMIC DEVELOPMENT: Met last night. Moved to allow the Administrator to sign any contract under \$4,000 without coming before Council for their approval. Next meeting November 9 at 6:30 PM.

SHADE TREE: Met October 2 and bids were reviewed. Going forward with Barberton Tree Service bid which was the lowest. All trees for removal will be done this year, and the grinding of the existing stumps will be done in early 2024 with the new budget. Next meeting December 12 at 7 PM.

COUNCIL MEMBERS: No Reports


Kristen will be on vacation during the week of October 16. Melissa Daniels will attend the Council meeting.


Mr. DJ Youngblood made a motion to adjourn at 7:28 PM seconded by Mr. Doug Nestor. All Ayes.

VISITORS: Joel Bender, Lt. Milburn, Harold Rozak and Melissa Daniels.

Next meeting will be October 18 at 7:00 PM.

Attest:


Terry Lindeman, Mayor


Kristen J. Robison, Clerk of Council

ADMINISTRATOR'S REPORT

OCTOBER 4, 2023

ADMINISTRATOR

- I would like to enter into contract with Iworqs for tracking software. They have over 2400 customers with 200 being jurisdictions in Ohio. They have in business for 22 yrs. Wayne County is one of the jurisdictions. Because they Wayne County also utilizes Iworqs are; there is the possibility of linking their building permits to our system. It will be a 3 yr. contract \$6,800 for the first year (which includes a one-time \$2700 set fee and \$4100 for the second and third year. Contract is extendable on an annual basis after the first three years. Committing to \$15,000 over the next three years. The Village Solicitor, Spiros reviewed the contract and was fine with it. My contact at Iworqs (Marty Smith) is available by phone if Council has any questions.
- Need to decide on audio system. Two quotes received and both are expensive but very far apart. May try to reach out to one more vendor.
- Signed contract regarding the communication company abandoned pole on Collier above Kids First.
- Spoke with School Superintendent about signage on press box. Told him to forward me the details as George Smerigan and Planning will review.
- Working with T-Mobile in getting the security gate replaced at water tower.
- Continue working with Jon on zoning permits/enforcement.
- Working with Superintendent and George Smerigan regarding the signage on the press box.
- Tree Bids were opened Monday October 2, 2023. We received 5 Bids.
 - Lingers-\$48, 400
 - Whisman's Apex Tree LLC-\$44, 075
 - Monster Tree-\$36, 682
 - The Wood Guy LLV-\$35,100
 - Barberton Tree Service-\$26,216.
- Shade Tree Committee made decisions on what trees and what work will be done this year and what will be completed next year.
- Working on revisions for contractor registration fee and zoning permit fees. This will be presented at the next Planning Commission meeting.
- FYI-East Ohio Gas dba Dominion Energy intends to file a request for an increase in natural gas distribution rates in the next 30 days. Average overall monthly bill of a DEO residential customer would increase by approximately 16.8%. This will have an impact on the Village as well.
- I will be attending the Ohio Municipal League Annual Conference on October 18-20 in Columbus.

SAFETY

- There will be a meeting at 3:00 Thursday October 5, 2023 to go over the Doylestown Camera Design Review regarding Verkada cameras for Memorial Park & Stadium area. Chief Tester will be in attendance.
- Next meeting : October 18, 2023 at 6:15 p.m.

STREETS

- Finished the park equipment installation
- Repaired broken storm sewer on north portage
- Repaired damaged culvert under drive @ carriage landings on collier dr.
- Repaired all water break holes
- Patched potholes
- Repaired the water jetter
- Jetted collier dr. Pipe and East Marion
- Marked location of new sidewalk on maple & Valleyview
- Painted crosswalks and school zones
- Dug graves 2 @ Saints Peter & Paul. 2@ Chestnut Hill
- Dug water break on e. Clinton
- Installed pipe and catch basins on East Marion
- Brush pick-up-48 yds
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ADMINISTRATOR'S REPORT

OCTOBER 4, 2023

- Did mastic crack fill test spots one @ 320 meadow ridge and One on hilltop near 481 (will monitor over winter to how it holds up)
- Painted new crosswalks on Clinton near intermediate school will be installing cross walk signs next week
- New truck has arrived stickered and ready to go.

Next Meeting: October 25, 2023 at 4:00 pm.

PARKS:

- Parks restroom closed on October 2.

Next Meeting: February or March of 2024

WATER PLANT

- October 2, 2023. Water main break at 233 E. Clinton St. Repair made by Utilities & Street Departments.

WATER DISTRIBUTION

- Utility Dept. will begin taking out of service the 800,000-gallon park tank water tower for inspection. Utilities will begin draining the water tower Monday 10-9-2023. It will take roughly 3 to 4 days to empty water tower before inspection can begin. The water tower will be out of service for roughly 7 to 10 days.

Next Meeting: October 26, 2023 at 4:00 p.m.