

## Planning Commission Meeting

February 16, 2023

Present: Mayor Lindeman, Dean Porr, Tom Haller, George Smerigan, Jon Renninger and Mark Hammer. Absent: David Watkins. Guests: Kay Kerr and Chief Tester. Meeting began at 6:49 p.m. in Village Hall. Next meeting: March 9, 2023.

Sign on press box: Mark, George, and David met with Todd Osborn and Kyle Schfrath. George explained they are a conditional use in our zoning plan. They must apply for a sign for us to review.

CRA: George is resubmitting to the state and will let us know when the application is done.

Bud Nash property: Solicitor is sending a letter to Bud Nash to explain that he must put in the side walk across property and maintain the lot ie grass mowing.

Vacant Bldg: 100 percent for 15 year abatement on improvements for building at 137 N Portage was approved by CRA committee.

An offer was made on 585 property and council declined the offer.

Rental property ordinance was withdrawn by council. It comes back to planning for a revision.

Tom Haller moved to approve the minutes as presented with a second from Terry Lindeman. Motion passed.

Jon's reports: Fees are charged to contractors doing work for schools. School must apply for permits, but do not have to pay fee.

Ed Shondel: can leave sign at 585 and Gates St. He needs to mow the areas exposed to the public.

For inops: If see a violation from street, zoning has right to verify details. Knock on door, leave a note to ask them to contact zoning. If no response, leave a sticker on door (and maybe vehicle). Give them a week to respond (or 5 business days). Then cite to court.

If a contractor company does not register for their permit to do business in the village and they do not respond to Jon's notice to register, what is the next step? Per 123109 cite for failure to register.

If zoning attempts to notify the company person that they are working without a permit, notify the contractor they have to stop work and go register. If they continue work, call Chief of Police. Companies cannot work without a permit.

Temporary buildings-tell property owners to get rid of unsightly buildings.

Construction equipment cannot be stored on residential property. Can site on complaint.

Right of way permit-who pulls the permit. See 1321026 If they do any work and they ask for a permit we can ask for COI, certificate of insurance. Must register and show insurance (COI) of \$300,000 general liability coverage and workmans comp certificate.

Respectfully submitted

Kay L. Kerr