

PPF Meeting Agenda
January 15, 2013
7:30 PM at the police station

Meeting began at 1938

Attendance: Terry Lindeman, DeWayne Stout, Brian Hessey, Doug Nestor, Terry Thompson from Republic

No meetings held in November and December 2013.

1. Republic representative to speak on recycling.
 - a. **Terry Thompson spoke on the village using the 95 gallon recycle containers.**
 - b. **Republic can not cover depreciation therefore if the village is interested in the larger recycling container there would be and additional cost of \$.89 per month.**
 - c. **The committee agreed the village residents do not want to pay more therefore the larger bin would not work.**
 - d. **Terry Thompson proposed extending the current contract at the same cost and having the 95 gallon recycle container. The committee liked the idea and asked Terry to run the numbers and send a proposal to Terry Lindeman.**

2. Web page update. Kristen sent out an email that explains the reason why the go live date was pushed back one week to 1/23/2014.
 - a. **There were still problems with getting the new site updated due to server problem.**
 - b. **Tony will get with Kristen to learn if there was a need for extending the date to go-live with the new webpage.**

3. 3 Credit card use policy.
 - a. **Terry Lindeman said PNC Bank is ready to get the village a credit card.**
 - b. **Tony Lindeman will get with PNC Bank and report at the next PPF meeting.**

4. Gates Street property next to park that is for sale
 - a. **Terry Lindeman presented information on the property right next to the basketball courts that is for sale.**
 - b. **The members of the PPF committee saw no value in the property for the village.**
 - c. **Terry Lindeman will let the owner of the property know the village is not interested in purchasing the property.**

5. Construction problem at Gilcrest Center

- a. **The Fire Chief during an inspection found construction had been done and Chief reported this information to Zoning and Building inspectors in Doylestown.**
 - b. **The one door in the newer construction does not open the correct way per the fire code.**
 - c. **The committee agreed to have the mayor meet with the village inspectors and determine the cost of a building permit and follow the village ordinance and charge the building owners double the cost for a building permit.**
6. 6 Response to trustee's letter
- a. **Tony will draft a letter send it to Spiros for review then the PPF committee will review before the village sends a response.**
7. 7. Should sick leave be longer for someone taking care of a family member more than 3 days. This would be for time off for spouse after birth of a child.
- a. **Tony informed the committee of the problem in the current employee manual.**
 - b. **Tony contacted the HR firm (Clemens and Nelson) and will present a plan to fix the problem at the next PPF meeting**
8. 8. service to allow citizens to pay money due to village on-line.. See letter from BancCertified.com
- a. **The committee asked Tony Lindeman to contact BancCertified to learn of the cost to people using credit cards to pay the village before moving forward.**
9. 9. Washington National Insurance contacted me and would like to be on future PPF agenda to speak on supplemental insurance. I sent an email with an invitation to Jan or Feb PPF meeting on 1/2/14 and have not received a response.
- a. **The committee asked Tony Lindeman to contact village employees to learn if they are okay with the current supplemental program the village has with AFLAC.**
 - b. **If employees are okay with AFLAC there is no need for Washington National to come to a meeting.**
 - c. **Tony will report back to PPF next month.**
10. 10 Income tax. List of people who did not file.
- a. **Tony shared the list with the committee on information on citizens who filed taxes in 2012 and not in 2013.**
 - b. **The committee agreed the print out was not good.**
 - c. **The committee also agreed to destroy the list and not pursue people on the list because there was a problem with its accuracy.**
 - d. **The committee agreed to have Tony Lindeman find out what other communities are using (for example and outside firm that is paid a percentage of collection) and report back the PPF committee in February.**

11. 11. Electric Rates
 - a. **DeWayne will contact a person at FirstEnergy along with others who want to sell the village power and set up a meeting.**
 - b. **All council members will be invited to the meeting.**

12. 12. Utility Box Update (DeWayne)
 - a. **Terry will contact Time Warner.**

13. 13. Full-time mayor _ Budget Review
 - a. **The committee reviewed the making the mayor a full-time position but no agreement was made.**
 - b. **Tony presented budget information showing the General Fund was decreasing.**
 - c. **Tony was asked to bring back to the PPF committee in March the numbers if the village changed the current income tax distribution from 70% General Fund and 30% Capital Fund to 75% General Fund and 25% Capital Fund.**
 - d. **There was concern of reducing the capital fund carr-over with the change in income tax distribution**

14. 14. Electric rate update and plan going forward
 - a. **See number 11**

15. 15. Simple Recycling.
 - a. **Tony provided the committee with information on textile recycling in the village and the item will be discussed at the next PPF meeting**

16. 16. Performance Audit
 - a. **Tony provided information on the Performance Audit and the item will be discussed at the next PPF meeting.**

Other

Tony received and forwarded an email to committee members with a resume for a person who would like to be the Village Fiscal Officer. The committee agreed to promote within at this time and instructed Tony to work with Spiros on sending a response to the person who sent the resume.

Meeting adjourned at 2144