

PPF meeting

PPF Meeting Minutes

July 17, 2013

6 PM at the village hall

Meeting called to order at 1804

Attendance: Terry Lindeman, Brian Hessey, DeWayne Stout, Kristen Robison, Patty Weigman, Bill Ross, Tony Lindeman

1. Utility rates for natural gas and electricity- Bill and Connie Ross
 - a. Bill Ross and Patty Weigman from Consumer Choice Marketing (CCM) gave a brief description on how they may be able to help the village save money on utility bills. Tony gave CCM copies of village utility bills and CCM will get back with the village on potential savings.
2. Web page - Kristen
 - a. Village needs to update web page – many years since last update.
 - b. Kristen received three proposals on updating web page.
 - i. Two proposals came from CivicCore
 1. Full package costs \$19023
 - a. Package covers update of page
 - b. Package covers all changes to page
 - c. Can make yearly payments of 3 years of \$8741 and a 4th year payment of \$3969. The 4th year CivicCore will update the webpage at no cost if the village wants
 - d. Webpage takes 4-6 months to develop.
 - e. Yearly fee of \$3600
 2. Village adds all content to web page using CivicCore templates. Cost is \$9949 plus time village employees spend to set up the webpage.
 - a. Can make payments 3 years at \$4983 and the fourth year \$2500.
 - b. Yearly fee of \$2500
 3. GovOffice
 - a. Basic proposal. They do not do anything the village will need to do all the work. This plan just backs up the web page and can help.
 - b. Cost is \$3975 plus \$600 per year.
 - ii. Kristen will send the proposals to PPF members for review. PPF will plan to make a decision at the next PPF meeting or before.
3. Copier machine – Tony
 - a. Tony received Ricoh printer proposal sometime on drive home. There was not enough time to review so decision will need to be made either

- between PPF meetings or hold a special meeting. Tony will send proposals out to PPF members for review.
4. update on trash survey - Tony. (Current poll tally as of 7/16/13, 73 keep current service 8 selected upgrade)
 - a. Committee agreed to keep the current service.
 5. 184 Gates St. DeWayne (problem fixed see email from Dan Easterling on 7-15-13)
 - a. After discussion the committee agreed the problem is remedied according to current laws.
 6. Village mowing property on Portage st- DeWayne
 - a. Topic will move to the Streets Department
 7. Sending out letters for mowing (school letter) - DeWayne. See Dan's email on 7-15-13.
 8. Utility boxes in poor shape –DeWayne
 - a. Village does not own or can replace utility boxes.
 - b. Terry asked DeWayne to give address for all utility boxes that need replaced and Terry will contact the utility companies
 9. Removal of recycle bins at street garage –DeWayne
 - a. The village currently has a contract with Tri-county Recycling for bins at the street garage. The contract is done at the end of this year 12-31-13.
 - b. Due to glass being broken, over full bins, and having unsupervised visitors at the garage the village should remove the bins.
 - c. DeWayne made the motion to remove the recycle bins at the end of the contract and to notify the agencies receiving money for the recycling that they will no longer receive payments after the bins are removed. Brian Hesse seconded the motion. All ayes.
 - d. Terry will notify all the agencies receiving payment and Tri-County
 10. Recreation employee payments – DeWayne
 - a. Committee was upset to learn the current ordinance passed in 2012 was not followed.
 11. Full-time mayor position - Brian
 - a. Brian asked about making the mayor position a full-time position
 - b. Ideas were discussed keeping the salary the same offering benefits
 - c. Whoever is mayor they can elect to have the position full-time or part-time with part-time mayor not receiving benefits
 - d. Tony will prepare numbers for different scenarios for the committee to review.

Meeting adjourned at 1918