



Planning Com Meeting

February 12, 2026

7:00 PM

Village Hall Lower Level

Facilitator:	Mark Hammer
Note Taker:	Harold Rozak

----- Agenda Topics -----

Attention:

During Open questions from the gallery.

1 question, with dialogue lasting for 5 minutes per guest!

Approve Minutes:

Guest:

- Earl Kerr Historical Seiberling House
- Jerry Butcher with Crossroads Church: Annexation

Downtown Historic District:

- Note: Copies of Map, Code, COA (Certificate of Appropriateness) Application and Voluntary Inclusion application will be provided to Commission (see attached).
- Note: We will revise the Code to include the definition of Century, Pioneer and Landmark(s). We will Also revise the COA to include the acceptable document types to meet our requirements for Pioneer, Landmark(s) and Century (which are the same documents required by Wayne County Historical Society).

Ballot Issues:

- Need a motion to recommend Council place short term rentals in XX District on November election. Solicitor confirmed.
- Need a motion to recommend Council place marijuana dispensaries in XX District on November election. Solicitor confirmed.

Huffman Alleys Vacation update:

- Awaiting response by end of business 2/10 from Blevins (property owner) on mutual agreement. Dannemiller (owner) has already agreed on Village doing the 50/50 split and with his private civil decision with Blevins to survey and split the parcels as agreed among them.

New Business:

TIF (Tax Increment Financing):

- Need a motion to recommend Council authorize the Village Administrator to, enter into an Professional services agreement with Environmental Design Group for TIF advisory and setup.
- Note: Copies of Proposal/ Contract will be provided to Commission once received from Gerard this week.

Current Street Garage Survey: (Joe Moine present to answer questions)

- Request motion to recommend Council authorize the Village Administrator to enter into a professional services agreement with Joe Moine for current street garage and abutting property surveying.
- Note: Copies of proposal will be provided to Commission (see attached).

Revision of ROW (Permit Application form):

- Need a motion to approve ROW Permit Application form as revised to include Tree Removal/ Installation.
- Note: Copies of redlined form will be provided to Commission (see attached).

Recommendation for a Maps Subcommittee (Temporary):

- Discussion and request for recommendation to Council to convene a temporary maps subcommittee for two months to review and update the Village's official maps to ensure consistency with the actual location of Village assets, infrastructure, and other features, as well as with previously adopted and approved actions of Council, boards, committees, and commissions.

Collier St. Sidewalk installation

- Residential and commercial discussion

Enbridge Gas Line Replacement Project:

- Village Project Requirements have been provided to engineers (see attached, no copies to Commission, available for verbal reading at meeting).

Hammontree & Associates:

- Silver Wood (AKA Silver Creek) Final Subdivision Platt Approval
- Bond was submitted, awaiting email from Ohio Farmers Insurance to confirm valid (called 2/2 left VM & 2/9 spoke with Tiffany).
- Mylars have been received.
- Note: We will camera the storm before signing mylar/ acceptance. We will also need to see the silt fences placed back up per Hammontree specs.
- Note: Copies of punch list will be provided to Commission (see attached).

Zoning Inspectors Report:

- Criminal Penalty Code Review:
Presentation and discussion of the Code research and recommendation.
- Note: Copies of research will be provided to Commission (see attached).

Administrators Report:

- Thank you for supporting Ord. 2026-05 to add Chapter 713 (Mobile Food Vendors) to Part 7 of the Business Regulation Code. This has been passed by Council and is now in effect.

Next Meeting: **March 12, 2026**