



**The Village of Doylestown**  
**Building & Zoning Department**  
 24 South Portage Street  
 Doylestown OH 44230



*A VILLAGE WITH VALUES*

*A TOWN OF TRADITIONS*

**ZONING CERTIFICATE REQUEST FORM**

**IMPORTANT: ALL SETBACKS ARE TO NEW CONSTRUCTION ONLY. ALL INFORMATION MUST BE ON THIS FORM AS WELL AS ON THE PLOT DRAWING**

1	Property Location	
2	Land Owners	
3	Land Owners Address	
4	Occupant	
5	What Is Being Built?	
6	Identify North, South East And West (On Plot Drawing Only)	
7	Main Road Frontage	
8	Depth Of Lot From Road Right Of Way	
9	Setback From Road Right Of Way	
10	Dimensions Of What Is Being Built	Width _____ Depth _____
11	Both Side Yard Setbacks	Direction ____ Setback ____ Direction ____ Setback ____
12	Rear Yard Setback	
13	Overall Height Of What Is Being Constructed	
14	Square Footage Of What Is Being Constructed	1 <sup>st</sup> _____ 2 <sup>nd</sup> _____ 3 <sup>rd</sup> _____ 4 <sup>th</sup> _____
15	Name Of Contractor	
16	Contact Name	
17	Contractor's Phone Number	
18	Contractor's Mailing Address	
19	Cost of Construction	\$ _____

20	Is There A Stream On Or Near Your Property?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
21	If #20 Was Yes, How Close Will The Proposed Project Be From The Stream?		
<b>If A Stream Exists, Please Answer The Following Questions:</b>			
	Are There Wetlands On Your Property?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
	If Yes, How Close Will The Proposed Project Be From The Wetlands?		
	Has Wetlands Delineation Been Complete?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
	Are There Steep Slopes (E.G. Ravines) On This Property?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
	If Yes, How Close Will The Proposed Project Be To The Top Or Bottom Of The Slope?		
	How Extensive Are The Floodplains On The Property?		
	Is The Proposed Project Within Or Near The 100 Year Floodplain?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
<p><b>Once a complete application is submitted, it can take up to (30) days for the zoning certificate to be issued.</b></p> <p><b>Once the zoning certificate is issued, the zoning department will call the contact person so the certificate can be signed and paid for.</b></p> <p><b>PLEASE NOTE: PERMITS EXPIRE 12 MONTHS AFTER ISSUANCE IF WORK HAS NOT STARTED.</b></p>			

Date Received in Zoning Department: \_\_\_\_\_